

Note: This document has been translated from a part of the Japanese original for reference purposes only. In the event of any discrepancy between this translated document and the Japanese original, the original shall prevail.

Securities Code: 6539

June 9, 2023

To our shareholders:

Takahiro Arimoto,
Representative Director, Chairman and CEO
Matching Service Japan Co., Ltd.
2-10-2 Fujimi, Chiyodaku, Tokyo

NOTICE OF CONVOCATION FOR THE 33RD ANNUAL GENERAL MEETING OF SHAREHOLDERS

We would like to express our sincere gratitude for your continued support.

We are pleased to announce the 33rd Annual General Meeting of Shareholders of Matching Service Japan Co., Ltd. (the “Company”), which will be held as indicated below.

When convening this general meeting of shareholders, the Company takes measures for providing in electronic format the information that constitutes the content of the Reference Documents for the General Meeting of Shareholders, etc. (matters subject to measures for electronic provision). This information is posted on each of the following websites, so please access either of those websites to confirm the information.

The Company’s website:

<https://ir.jmsc.co.jp/stock/meeting.html> (in Japanese)

(Confirm by accessing the above website and viewing the NOTICE OF CONVOCATION FOR THE 33RD ANNUAL SHAREHOLDERS MEETING.)

TSE website (Listed Company Search):

<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show> (in Japanese)

(Access the TSE website by using the internet address shown above, enter “Matching Service Japan” in “Issue name (company name)” or the Company’s securities code “6539” in “Code,” and click “Search.” Then, click “Basic information” and select “Documents for public inspection/PR information.” Under “Filed information available for public inspection,” click “Click here for access” under “[Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting].”)

In order to exercise your voting rights in advance, at your convenience, please review the Reference Documents for the General Meeting of Shareholders below, and indicate your approval or disapproval of the proposals on the Voting Rights Exercise Form and return it to us or enter your approval or disapproval on the voting rights exercise website designated by the Company. In either case, please ensure that you exercise the voting rights no later than 6:00 p.m. on Monday, June 26, 2023 (JST).

1. Date and Time Tuesday, June 27, 2023 at 10:00 a.m. (JST) (Reception starts at 9:00 a.m.)

2. Location Conference Room 3A, TKP Garden City Ochanomizu,
Mitsui Sumitomo Insurance Surugadai Annex 3F
3-11-1 Kanda Surugadai, Chiyodaku, Tokyo

3. Purpose of the Meeting

Matters to be reported

1. Business Report, Consolidated Financial Statements and results of audits of Consolidated Financial Statements by accounting auditor and Audit and Supervisory Committee for the 33rd Fiscal Year (April 1, 2022 to March 31, 2023)
2. Non-consolidated Financial Statements for the 33rd Fiscal Year (April 1, 2022 to March 31, 2023)

Matters to be resolved

Proposal No. 1 Appropriation of Surplus

Proposal No. 2 Election of Three Directors (Excluding Directors Who Are Audit and Supervisory Committee Members)

4. Matters to Be Determined Upon Convocation (Information on Exercising Voting Rights)

- (1) If your approval or disapproval of the proposals is not indicated on the Voting Rights Exercise Form when exercising your voting rights in writing (by mail), it will be deemed that approval was indicated.
- (2) If you exercise your voting rights more than once over the Internet, your last vote will be deemed effective.
- (3) If you exercise your voting rights both over the Internet and in writing (mail), regardless of the date of arrival, your vote over the Internet will be deemed effective.
- (4) If exercising your voting rights by proxy, you may appoint one other shareholder with voting rights who will attend the general meeting of shareholders. However, please be aware that you must submit in writing your appointment of a proxy.

For information on how to exercise your voting rights, please see the “Information on Exercising Voting Rights” on p. 3-4 (available in Japanese only).

If you plan to attend the meeting in person, please submit the Voting Rights Exercise Form to the receptionist at the venue. Note that no complimentary gifts will be readied for shareholders who visit the venue.

If revisions to the matters subject to measures for electronic provision arise, a notice of the revisions and the details of the matters before and after the revisions will be posted on the Company’s website and the TSE website mentioned above.

Paper-based documents stating the matters subject to measures for electronic provision are sent to shareholders who have requested the delivery of paper-based documents, however those documents do not include the following matters in accordance with the provisions of laws and regulations and Article 15, paragraph 2 of the Company’s Articles of Incorporation.

- (i) “Notes to Consolidated Financial Statements” of the Consolidated Financial Statements
- (ii) “Notes to Non-consolidated Financial Statements” of the Non-consolidated Financial Statements

Accordingly, the contents of the Consolidated Financial Statements and Non-consolidated Financial Statements included in the paper-based documents are part of the documents audited by the accounting auditor in preparing the Accounting Audit Report and the Audit and Supervisory Committee in preparing the Audit Report.

Reference Documents for the General Meeting of Shareholders

Proposal No. 1 Appropriation of Surplus

We regard the return of profit to shareholders as one of our most important management issues. Taking into consideration our future business development and other factors, we would like to declare a year-end dividend for the 33rd fiscal year as follows.

Year-end dividends

(i) Type of dividend property

To be paid in cash.

(ii) Allotment of dividend property and their aggregate amount

The Company proposes to pay a dividend of ¥49 per common share of the Company.

In this event, the total dividends will be ¥1,224,809,145.

(iii) Effective date of dividends of surplus

The effective date of dividends will be June 28, 2023.

Proposal No. 2 Election of Three Directors (Excluding Directors Who Are Audit and Supervisory Committee Members)

The terms of office of all three Directors (excluding Directors who are Audit and Supervisory Committee Members) will expire at the conclusion of this General Meeting of Shareholders. Therefore, the Company proposes the election of three Directors. The Audit and Supervisory Committee discussed this proposal, and there were no objections.

The candidates for Director are as follows:

Candidate No.	Name (Date of birth)	Past experience and positions and assignments at the Company (Significant concurrent positions outside the Company)	Number of the Company's shares owned
1	Takahiro Arimoto (September 9, 1961)	Mar. 1985 Joined Recruit Co., Ltd. (currently Recruit Holdings Co., Ltd.) Apr. 1990 Founded the Company; became Representative Director June 2015 President and Representative Director Apr. 2023 Representative Director, Chairman and CEO (current position)	6,143,600 shares
2	Mayuki Fujie (June 28, 1980)	Apr. 2006 Joined the Company Nov. 2013 Executive Officer, Manager of the Corporate Administration Office June 2015 Director, Manager of the Corporate Administration Department of the Company Apr. 2017 Director, General Manager of the Corporate Administration Headquarters & Manager of the Corporate Planning Group Apr. 2019 Director, General Manager of the Corporate Administration Headquarters & Manager of the Corporate Planning Office June 2019 Managing Director, General Manager of the Corporate Administration Headquarters & Manager of the Corporate Planning Office July 2020 Managing Director, General Manager of the Media Business Headquarters & Manager of the Corporate Planning Office Apr. 2021 Managing Director, General Manager of the Media Business Department & Manager of the Corporate Planning Office Apr. 2022 Managing Director, Business Supervisory Headquarters Apr. 2023 Managing Director and COO (current position)	11,900 shares
3	Taku Yamamoto (June 11, 1984)	Feb. 2010 Joined AZSA & Co. (currently KPMG AZSA & Co.) Sept. 2013 Joined the Company Apr. 2015 Accounting and Finance Unit Manager of the Corporate Administration Department Apr. 2019 Administrative Group Manager of the Corporate Administration Headquarters Apr. 2020 General Manager of the Corporate Administration Headquarters June 2020 Director, Manager of the Corporate Administration Department Apr. 2022 Director, Corporate Administration Headquarters Apr. 2023 Director and CFO (current position)	5,564 shares

Notes: 1. There is no special interest between any of the candidates and the Company.

2. Reasons for nomination of each candidate for Director

Takahiro Arimoto is the founder of the Company. Based on his knowledge and experience in overall management as Representative Director since the establishment of the Company, he has made decisions on important matters related to management and contributed to the development of the entire Company. We have determined that he would continue to appropriately perform his duties as Director of the Company and nominated him as a candidate for Director.

Mayuki Fujie has served as General Manager of the Corporate Administration Headquarters and General Manager of the Business Supervisory Headquarters since being appointed to the position of Director of the Company in June 2015. Currently, he is accumulating a record as a driving force leading growth of the Company's overall business. We have determined that he would continue to appropriately perform his duties as Director and nominated him as a candidate for Director.

Taku Yamamoto was appointed to the position of Director of the Company in June 2020. As a certified public accountant, he contributed to the Company achieving its goal of listing its shares. Since then, he has accumulated a record in business administration, finance, corporate governance and other areas as General Manager of the Corporate Administration Headquarters. We have determined that he would continue to appropriately perform his duties as Director and nominated him as a candidate for Director.

3. The Company has entered into a directors and officers liability insurance policy prescribed in Article 430-3, paragraph (1) of the Companies Act with insurance companies. An overview of the content of said insurance policy is as stated in "(3) Overview of Content of Directors and Officers Liability Insurance Policy, Etc." under "4. Status of Company Officers" in the Business Report (available in Japanese only). If the election of the candidates for Director is approved, they will be included among the insured in the policy.

In addition, the Company plans to renew the policy with the same terms upon its next renewal.

Reference: Skill Matrix of the Board of Directors and Audit and Supervisory Committee after this Annual General Meeting of Shareholders (scheduled)

Name	Position	Independent outside officer	Corporate management	Planning strategy	Investment finance	Accounting	Legal affairs	Risk management
Takahiro Arimoto	Representative Director, Chairman and CEO	—	◎	○	○	○		
Mayuki Fujie	Managing Director and COO	—	○	◎	○	○		
Taku Yamamoto	Director and CFO	—			○	◎	○	○
Masanori Sugawara	Director Audit and Supervisory Committee Member	●			○	◎	○	○
Yoshimitsu Oura	Director Audit and Supervisory Committee Member	●	○	○	◎	○		
Hidetaka Sakamoto	Director Audit and Supervisory Committee Member	●			○	○	◎	○

◎: Indicates a primary skill.

○: Indicates a secondary skill.

* Maximum of four per person.

* The above list does not represent all the knowledge and experience of each individual.